

**Canaan Board of Education
Minutes of the Building and Grounds Committee Meeting
Tuesday, Sept. 19, 2017 at 3:30 PM
Lee H Kellogg School Falls Village, CT**

Members in attendance: Principal Lexie Juch, Chair; William Beebe, LHK Custodian; James March, Canaan BOE; Lou Timolat; Sam Herrick, Region One Business Manager

L Juch called the meeting to order at 3:35.

- I. LHK lighting upgrade. Pursuant to discussion of the lighting upgrade at the August Building and Grounds Committee meeting, Lou Timolat made a motion to recommend to the Canaan Board of Education that they proceed with phase two of the lighting project, as proposed by JK Energy Solutions. James March seconded. All were in favor and the motion carried.
- II. LHK airlock project. Lou Timolat made a motion that the B&G Committee recommend to the Board of Ed that an air curtain be added to the project specifications. Bill Beebe seconded. Discussion ensued, including: calculations of BTUs saved by the addition of an air curtain, dollar savings associated with adding an air curtain to the project, additional costs to install and operate an air curtain, usefulness/effectiveness of air curtains. The committee asked for more information and more detailed cost analysis from Sam Herrick and Lou Timolat to be ready for when the project goes out to bid. Discussion continued. Lou Timolat called the question. Chair Juch asked for a vote on the motion on the floor. All were in favor and the motion carried.
- III. Discussion continued on the airlock project. There is \$10,000 in grant funding that could be applied toward the project, but the costs of the project will exceed those funds. A ballpark estimate on the project of \$12,000 does not include doors, windows and millwork. A committee member expressed concern about moisture and condensation inside the airlock with fixed, inoperable windows. The committee discussed necessity of louvered vents. Sam Herrick will investigate next steps on the project. Lou Timolat will create a write up of the project, which is necessary for grant funding to be finalized.
- IV. There being no further business of the Committee, Lou Timolat made a motion to adjourn, Bill Beebe seconded. All were in favor and the meeting adjourned at 4:15PM.

Respectfully submitted,

Kristen Panzer, Secretary